



JOB SPECIFICATION – QUALITY INSPECTOR

REPORTING TO:

The HSQE Manager

SCOPE:

To ensure personnel are following processes compliant with the ISO 9001 -2015 quality standard and to provide operator support in regard to all product quality matters. Verify and sign off work route sheets and final inspection documents to ensure products are built to the correct standard. Draw up FAI reports when required. Train staff to meet customer needs. Assist QA and Production leaders in maintaining quality and delivery KPI's. Provide inspection support.

FUNCTION:

The Quality Inspectors focus will be to ensure that standard operating procedures are being followed and to audit the same on a first off and patrol basis. There are physical inspection routines to be carried out in the same manners for first off and patrols however also product final inspection checks. Documentation is recorded in the company shared network and assistance is given to the quality engineer by compiling inspection records and data.

DUTIES:

The Quality Inspectors duties will include the following; -

1. Ensuring Processes are followed
2. Ensuring product are built to drawings
3. Ensuring Kit Lists comply with drawings
4. Participation in pre-contract reviews
5. Assist in Quality Audits in Accordance with QA Plans
6. Maintenance of SCAR reports
7. Maintenance of QA records
8. Assist with assessments and staff reviews
9. Sign Off Assists with NPI samples and Operational Procedures
10. Implementation and adherence of Systems to meet Company KPI targets
11. Identify appraisal points in the manufacturing process and feedback daily
12. Provide H&S support to the H&S manager

PERSON SPECIFICATION:

- Self-motivated and enthusiastic.
- Flexible, accommodating, and positive approach.
- Use initiative to achieve results.
- Takes full accountability for performance and development.
- Ability to work under pressure.

- A Leader and a Team player.
- Experience in Quality Assurance

Please get in touch for further required skills.

JOB BASED:

Greenfold Systems Ltd Pitreavie Drive,
Pitreavie Business Park
KY11 8US
Dunfermline,
Fife

ABOUT US:

GSL (Greenfold Systems Ltd) is growing electro-mechanical manufacturing company based in Dunfermline with partners located across the UK. We offer complete outsource manufacturing solutions to a variety of industries across the UK. Joining our team provides the opportunity to work on a range of diverse and innovative projects from rail, road, vertical farming, energy sectors and more.

If you have experience in Quality and are interested, please get in touch for further details. We want to hear from you! Please send your CV and full contact details to:

Craig.watson@greenfold.co.uk

Applications to be submitted to; Craig Waterson, by Monday 27th March 2023

